

AIC 2015 / MCS 2015 @ Tokyo Author Guidelines for Final Paper Submission

This document contains information for authors submitting final papers to AIC 2015 / MCS 2015. Please read it carefully. Papers which do not follow the correct structure and format will either be returned to authors or rejected. If you have any questions, please contact [the Program Chair](#).

Deadline:

Final papers must be uploaded by **28th February 2015** through the conference management system [EasyChair](#) (same user name and password as used to submit the previous abstract). The program committee does not ensure the publications of the final papers which are submitted after the deadline. Please keep the deadline strictly.

Word Template Download:

For preparing your final papers, please download the Microsoft Word format (.doc) from the [AIC 2015 web site](#).

Publication Requirements:

- **Language:** English (British or American spellings are permitted).
- **Submitting Format:** **PDF format** (The supplied paper template is the Microsoft Word format (.doc). Please convert the Word format to the PDF format before the submission.)
- **Paper Length:** **4 pages (minimum) to 6 pages (maximum)**.
- Please use the supplied paper template and make use of the pre-defined styles. Should you be unable to do this, you will need to read the following document format requirements.
- Ensure that you have fully checked your paper for spelling and grammar before your submission.

Document Formatting Requirements:

The following should be needed *only* if you are unable to use the supplied Word template.

- **Page size:** A4 portrait (29.7 × 21 cm).
- **Margins:** 2.5 cm top and outside (right side) margins and 3 cm bottom and inside (left side) margins. Do not include page headers or footers.
- **Number of columns:** 1 (Single-column format)
- **Line spacing:** Single space
- **Paper title:** Centered 18-point Times New Roman bold typeface.
- **Author name(s):** Centered 12-point Times New Roman bold.
- **Main headings:** Centered 12-point Times New Roman UPPERCASE bold.
- **Sub-headings:** Left-aligned 12-point Times New Roman bold.
- **Body text:** Fully justified (left and right aligned) 12-point Times New Roman. All paragraphs except the first in each section should be indented by 0.5 cm.
- **Captions:** Centered 12-point Times New Roman italic.
- **References:** Left indented by 1 cm for all but the first line.
- **Contact information:** Right aligned 12-point Times New Roman italic.

Paper Structure:

Your paper should contain the following components in the order listed below. The recommended template style name is given in **bold**.

- Paper title (**Title**)
- Author name(s) in comma-separated form with each author's last name (surname) written in capital letters (**Authors**).

- Affiliation (**Authors**) giving the institution or company. Where there is more than one of these, each organization should be indicated via superscript numerals 1,2,3.
- Abstract summarizing the article containing a **maximum of 300 words (Abstract)**.
- The article itself with numbered upper-case main headings (**Heading 1**) and numbered mixed-case sub-headings (**Heading 2**). Text should be fully justified with no indentation for the first paragraph (**First Paragraph**) and indented subsequent paragraphs (**Indented Paragraph**) in each section.
- Tables/illustrations and their captions should be centered, with the caption appearing *below* figures but *above* tables (**Caption**). These must be referred to in the body of your text as Table 1, Figure 2, etc.
- Short quotations can be included in the body of the text, however those spanning multiple lines should be given on a new indented paragraph (**Quotation**).
- Footnotes may be used to, for example, insert a comment without interrupting the main discourse. They should be numbered consecutively in the text with Arabic numerals and appear at the bottom of the page (use Word's "Insert Footnote").
- References must be cited in the text in the form author last name(s) plus date and page numbers where necessary, e.g. Wyszecski and Stiles (1967: 456). Where there are more than three authors, name only the first only adding "et al."
- A list of bibliographic references is provided as a final section "REFERENCES". Entries are listed alphabetically by first author surname in the format described in the next section with all but the first line indented (**References**).
- Contact details for corresponding author (**Address**) should be given at the end.

Reference Format:

Each entry begins with the author's last name. Where there are multiple authors, only the first is shown in inverted order (surname, initials), the remaining are in natural order (initials surname) with each author separated by a comma. Complete references should be given; each should contain the names of all authors and their initials, the year of publication, the full title of the paper or book. This is followed by publication data which is different for books or articles. If there is more than one work by a certain author published in the same year, identify the works by adding a lowercase letter in alphabetical order, e.g. 1984a, 1984b, 1984c, etc.

For **books**, the title goes in italics. References to books should include also the city of publication and the publisher, separated by a colon. Thus, the items are: author, year, title, city and publisher. These four items are separated by full stops, for example:-

Düttman, M., F. Schmuck, and J. Uhl. 1980. *Farbe im Stadtbild*. Berlin: Archibook.

Küppers, H. 1978a. *Das Grundgesetz der Farbenlehre*. Cologne: Du Mont.

———. 1978b. *Farben Atlas*. Cologne: Du Mont.

Wyszecski, G., and W. S. Stiles. 1967. *Color science, concepts and methods, quantitative data and formulas*. New York: John Wiley and Sons.

For **articles published in journals**, the title of the article goes in roman characters followed by the name of the journal in italics, volume, issue number in parentheses (when needed), and both the start and end pages of the paper. Note the punctuation in the following examples:-

Hård, A., and L. Sivik. 1981. NCS - Natural Color System: A Swedish standard for color notation. *Color Research and Application* 6 (3): 129-138.

Judd, D.B. 1941. Whiteness of light surface-colors. *Journal of the Optical Society of America* 31: 462-470.

For **articles published in anthologies or proceedings of congresses**, the title of the article goes in roman characters. After a full stop, write the word "In", the title of the book or proceedings (in italics) and the name of the editor. Next, provide the city of publication and publisher, and at the end give the

pages of the article. For example:-

Ikeda, M., T. Obama, A. Kusumi, and H. Shinoda. 2003. Color appearance of color charts observed with a cataract experiencing goggle. In *AIC Color 2003, Proceedings*, ed. by A. Hansuebsai. Bangkok: Chulalongkorn University, 417-421.

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National Research Council, Committee on Vision, Working-Group 41. 1981. *Procedures for testing color vision*. Washington, DC: National Academy of Sciences, National Research Council. Also available online, www.nap.edu/catalog/9186.html.

Ronchi, L., comp. 2002. Light and color in environmental design: Some annotated terms. Available online, www.fadu.uba.ar/sitios/sicyt/color/glossary.htm. Accessed: June 25, 2009.

For other kinds of references, such as public documents, artistic works, other electronic documents, etc., follow the criteria of the [Chicago Manual of Style](#) for the author-date citations and reference lists.

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